

**Newtown Youth and Family Services
Minutes of Board of Directors Meeting
June 23, 2014 – 6:30 PM
15 Berkshire Road, Sandy Hook CT**

Members Present: Don Ramsey, Steve Meeker, Karen White, Kathy McCleary, Jesse Rosenschein, Ashley Mele, Sheilah Krasnickas, Leonard Penna (Newtown PD), Mackenzie Page, Rick Child and Susan Giglio.

Members Not Present: Mel Kawakami, Tom Murtha, David Moseman, Kristin Connors, Diane Savinelli and Daniel Patti

Staff Members Present: Candice Bohr

1. Call to Order

The meeting was called to order at 6:33 PM by Steve Meeker.

a) Roll Call- The roll of the Board of Directors was taken by signing in and a quorum was established.

b) Approval of May Minutes - Motion made by Don Ramsey to approve minutes as written. The motion was seconded by Rick Child and passed unanimously.

2. Chairman's Report

a) Passed around committee rolls to sign up for.

3. Executive Director's Report

a) Brian White (Audit) came in to discuss the budget.

b) Satellite office – we will be using the space next door. We are currently fine-tuning the lease. We are also moving offices around to accommodate. We will be in the new building in about two weeks.

c) Only new clients as of July 1, 2014 may or may not be legible for the grant money.

d) COA Accreditation

1. As of August 1, 2014, everything has to be updated on the website. Once approved by COA then they will come in November 3, 2014 to assess.

e) We have a new rec-therapist who has 3 social outing groups starting in the middle of July.

f) Preschool classes start in a few weeks.

g) The waitlist has decreased.

4. Finance and Treasurer's Report

a) Working on the budget

b) Listened to Brian White's recommendations to our budget.

5. Personnel Committee

a) The new form is working out.

6. Fundraising Committee

a) We are waiting to hear back from grocery stores in Town whether they accept our fundraising application.

b) Holiday Festival has a theme this year of Frozen. There will be a casting call for characters, a Yankee candle fundraiser, festival of trees and scholastic books.

7. Strategic Planning

a) No report.

8. PQI

a) No New business

9. Nominating

a) We nominated our new Executive Board.

Chairman: Jesse Rosenschein

Vice Chairman: Rick Child

Treasurer: Dave Moseman
Past Chairman: Steve Meeker
Secretary: Ashley Mele
Executive at Large: Sue Giglio

Motion made by Sheilah Krasnickas to approve the nominations. The motion was seconded by Don Ramsey and passed unanimously.

10. Old Business

None.

11. New Business

a) None

12. Adjournment

A motion was made by Sue Giglio, to adjourn the meeting at 7:21 pm. The motion was seconded by Kathy McCleary. The motion passed unanimously.

The next meeting will be held on September 23, 2014, location TBD

Respectfully submitted by,

Ashley Mele, Secretary